

# AITKIN COUNTY BOARD

## October 13, 2020

<p>The Aitkin County Board of Commissioners met this 13<sup>th</sup> day of October, 2020 at 9:02 p.m. at the Aitkin Government Center with the following members present: Board Chair William Pratt, Commissioners J. Mark Wedel, Laurie Westerlund, Donald Niemi, County Administrator Jessica Seibert, and Administrative Assistant Angie Sahr. Commissioner Anne Marcotte arrived via Webex at 9:08 a.m.</p>	<p><b>Call to Order</b></p>
<p>Motion made by Commissioner Westerlund, seconded by Commissioner Wedel and carried, all voting yes to approve the October 13<sup>th</sup>, 2020 agenda.</p>	<p><b>Approved Agenda</b></p>
<p>There was no Citizens' Public Comment</p>	<p><b>Citizens' Public Comment</b></p>
<p>Motion by Commissioner Wedel, seconded by Commissioner Westerlund and carried, all members voting yes to approve the Consent Agenda as follows.  A) Correspondence File September 22, 2020 to October 12, 2020; B) Approve September 22, 2020 County Board Minutes; C) Approve October 6, 2020 Special County Board Minutes; D) Approve Electronic Funds Transfers \$1,235,594.29; E) Approve Commissioner Vouchers: General Fund \$115,778.06, Road &amp; Bridge \$33,814.09, Health &amp; Human Services \$152,114.96, Trust \$4,605.94, Forest Development \$46,310.84, Capital Project \$505.36, Long Lake Conservation Center \$5,828.55, Parks \$5,317.28 for a total of \$364,275.08; F) Approve Auditor's Vouchers – R&amp;B Contract Payment: Road &amp; Bridge \$447,020.16; G) Approve Auditor's Vouchers – License Center Title Applications: General Fund \$35.00; H) Approve Auditor's Vouchers – Property Tax Overpayments: Taxes &amp; Penalties \$6,262.92; I) Approve Auditor's Vouchers – CARES Business Grants: Coronavirus Relief Fund \$473,911.11; J) Approve Auditor's Vouchers – R&amp;B Contract Payments, Assessor's New Vehicle: General Fund \$16,000.00, Road &amp; Bridge \$345,578.23, for a total of \$361,578.23; K) Approve Auditor's Vouchers – Land Dept. Land Acquisition: Forest Development \$167,726.75; L) Approve Auditor's Vouchers – Duplicate Warrants: Health &amp; Human Services \$3,788.26; M) Approve Manual Warrants/Voids/Corrections – FSA Claims, PEIP Participant Fee's: General Fund \$1,539.06; N) Approve Manual Warrants/Voids/Corrections – Elan Paid 9/17/20: General Fund \$5,870.00; O) Approve Manual Warrants/Voids/Corrections – Elan Paid 9/17/20 Allocated: General Fund -\$3,595.25, Road &amp; Bridge \$484.19, Health &amp; Human Services \$2,304.88, Capital Project \$776.19, Long Lake Conservation Center \$29.99, for a total of \$0.00; P) Approve Manual Warrants/Voids/Corrections – FSA Claims: General Fund \$96.50; Q) Approve Manual Warrants/Voids/Corrections – Camping Refunds: Parks \$20.00; R) Approve Manual Warrants/Voids/Corrections – Elan Paid 10/1/20: General Fund \$8,385.28; S) Approve Manual Warrants/Voids/Corrections – LLCC Credit Card Fee's: Long Lake Conservation Center \$54.85; T) Approve Manual Warrants/Voids/Corrections – FSA Claims, Special Fuel License: General Fund \$691.61, Road &amp; Bridge \$25.00, for a total of \$716.61; U) Approve Affidavit for Duplicate of Lost Warrant; V) Adopt Resolution: Donation to Veteran Services – Dale E Wayrynen American Legion; W) Adopt Resolution: Approve Energy Easement; X) Adopt Resolution: Final Contract Payment – Contract No. 20192; Y) Adopt Resolution: Sentence to Serve Donation – Wealthwood Rod &amp; Gun Club; Z) Information Only – NRAC Support for LLCC;</p>	<p><b>Consent Agenda</b></p>
<p>Under the consent agenda, motion by Commissioner Wedel, seconded by Commissioner Westerlund and carried, all members voted to approve – Affidavit for Duplicate of Lost Warrant.</p>	<p><b>Affidavit for Duplicate of Lost Warrant</b></p>

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Under the consent agenda, motion by Commissioner Wedel, seconded by Commissioner Westerlund and carried, all members voted to adopt resolution: Donation to Veteran Services – Dale E Wayrynen American Legion.

**Resolution  
#20201013-086  
Donation to  
Veteran Services  
– Dale E  
Wayrynen  
American Legion**

**WHEREAS**, Aitkin County is generally authorized to accept donations of real and personal property with a 2/3 majority vote pursuant to Minnesota Statutes Section 465.03 for the benefit of its citizens.

**WHEREAS**, the following persons and entities have offered to contribute the cash amounts set forth below to the county:

Dale E Wayrynen American Legion Auxiliary, McGregor MN.      \$500.00

**WHEREAS**, the terms or conditions of the donations, if any, are as follows:

Dale E Wayrynen American Legion Auxiliary, McGregor MN      Aitkin    County  
Veteran Services

**WHEREAS**, all such donations have been contributed to the county for the benefit of its citizens, as allowed by law.

**NOW THEREFORE BE IT RESOLVED**, the Aitkin County Board of Commissioners finds that it is appropriate to accept the donations offered.

Under the consent agenda, motion by Commissioner Wedel, seconded by Commissioner Westerlund and carried, all members voted to adopt resolution: Approve Energy Easement.

**Resolution  
#20201013-087  
Approve Energy  
Easement**

**WHEREAS**, On December 11, 2018, the Aitkin County Board of Commissioners granted a utility easement, temporary work space, and temporary road access (20181211-081) to Enbridge Energy, Limited Partnership, with an office at 11 East Superior Street; Suite 125, Duluth, MN 55802 (Enbridge) for a right-of-way easement to survey, locate, construct, install, operate, maintain (including cathodic protection systems), clear, inspect (including aerial patrol and subsurface digging), reclaim, remove, protect, idle in place, repair, replace, relocate, change the size of and reconstruct a single pipeline, together with any associated valves, fittings, location markers and signs, communication systems and lines, utility lines, safety and protective apparatus, and all other equipment and appurtenances, whether above or below grade across the Aitkin County managed lands,

**WHEREAS**, Enbridge requests an additional 0.12 acres of temporary work space in Section 26, Township, 51N, Range 24W (SESE; PIN 33-0-041400),

**WHEREAS**, said applicant will be charged Additional Temporary Work Space costs of \$1,000.00, as appraised by the County Land Commissioner,

**WHEREAS**, said applicant has an Enbridge Additional Temporary Workspace Payment of \$1,000,

**WHEREAS**, said applicant will thus pay Aitkin County a total of \$2,000.

**WHEREAS**, the Aitkin County Land Commissioner, after making an investigation of such

application, has advised that he finds no objection to granting such permit and easement,

**WHEREAS**, the Aitkin County Board of Commissioners resolved its support for Enbridge’s proposed Line 3 Replacement Project, their preferred route, and their plan for deactivating the existing Line 3 (20170926-073),

**WHEREAS**, the Aitkin County Board of Commissioners recognized Enbridge for its longstanding performance and continual efforts to protect the environment, wildlife and habitats, as well as the people who live in the communities in which it operates (20170926-073),

**NOW THEREFORE, BE IT RESOLVED**, that pursuant to Minnesota Statutes, Section 282.04, Subdivision 4, the County Auditor be and is hereby authorized to issue to Enbridge Energy, Limited Partnership, with an office located at 11 East Superior Street; Suite 125, Duluth, MN 55802, an easement to use said described land, if consistent with the law, as in the special conditions set forth herein,

**BE IT FURTHER RESOLVED**, that said easement be granted, subject to the following terms, and conditions:

1. The utility infrastructure shall be constructed and maintained by the grantee or permittee without any cost to the County of Aitkin and the land area shall be open for public use, as long as said easement is in force.
2. Any timber cut or destroyed shall be paid for at the usual rate as soon as determined by the Land Commissioner. (Timber has been included in the easement costs.)
3. Aitkin County manages County owned and tax-forfeited lands to produce direct and indirect revenue for the taxing districts. This management includes the harvesting and extraction of timber, gravel, minerals, and other resources. The issuing and use of this easement shall not adversely affect the management and harvesting of timber and other resources on County owned and tax forfeited land. If for any reason, including township or county road construction or reconstruction, the easement needs to be relocated, the county and township will not be responsible for any relocation costs.
4. Any such easement may be canceled by resolution of the County Board for any substantial breach of its terms or if at any time its continuance will conflict with public use of the land, or any part thereof, on which it is granted, after ninety (90) days written notice, addressed to the record owner of the easement at the last known address.
5. Land affected by this easement may be sold or leased for any legal purpose, but such sale or lease shall be subject to this easement and excepted from the conveyance or lease, while such easement remains in force.
6. Failure to use the right of way described in this document for the purpose for which this easement is granted for a period of five years, shall result in the cancellation of this easement and any rights granted to the grantee by this easement shall cease to exist and shall revert to the grantor.
7. Aitkin County manages the property for many purposes such as a motorized and non-motorized recreation trails, access to county managed and other lands for resource management purposes, including the harvesting of timber, extraction of gravel, peat, fill dirt, etc, and the mining and extraction of minerals. The issuing and use of this easement shall not adversely affect any other Aitkin County authorized uses of this strip of land.

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- 8. After construction, the lessee shall mark the location of the utilities and shall return the land to the same condition as prior to issuing of the easement.
- 9. If the County shall make any improvements or changes on all or any part of its property upon which utilities have been placed by this permit, the utility owner shall, after notice from the County, change vacate, or remove from County property said works necessary to conform with said changes without cost whatsoever to the County.

Under the consent agenda, motion by Commissioner Wedel, seconded by Commissioner Westerlund and carried, all members voted to adopt resolution: Final Contract Payment – Contract No. 20192.

**WHEREAS**, Contract No. 20192 has in all been completed, and the County Board being fully advised in the premises.

**NOW THEN BE IT RESOLVED**, That the Aitkin County Board of Commissioners does hereby accept said completed contract for and on behalf of the County of Aitkin and authorize final payment to Lot Pros Inc. in the amount of \$1,208.68.

Under the consent agenda, motion by Commissioner Wedel, seconded by Commissioner Westerlund and carried, all members voted to adopt resolution: Sentence to Serve Donation – Wealthwood Rod & Gun Club.

**WHEREAS**, Aitkin County is generally authorized to accept donations of real and personal property with a 2/3 majority vote pursuant to Minnesota Statutes Section 465.03 for the benefit of its citizens.

**WHEREAS**, the following persons and entities have offered to contribute the cash amounts set forth below to the county:

Wealthwood Rod & Gun Club	\$100.00
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**WHEREAS**, the terms or conditions of the donations, if any, are as follows:

Wealthwood Rod & Gun Club	Sentence to Service
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**WHEREAS**, all such donations have been contributed to the county for the benefit of its citizens, as allowed by law.

**NOW THEREFORE BE IT RESOLVED**, the Aitkin County Board of Commissioners finds that it is appropriate to accept the donations offered.

Kristen Houle from CliftonLarsonAllen LLP presented the 2019 Audit Review

Commissioner Marcotte joined the Meeting at 9:08 a.m.

John Welle – County Engineer discussed the Trunk Highway Detour with the Board.

Commissioner Marcotte left the Meeting at 9:40 a.m.

**Resolution  
#20201013-088  
Final Contract  
Payment –  
Contract No.  
20192**

**Resolution  
#20201013-089  
Sentence to Serve  
Donation –  
Wealthwood Rod  
& Gun Club**

**2019 Audit Review**

**Trunk Highway  
Detour  
Discussion**

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Ross Wagner – Economic Development & Forest Industry Coordinator discussed the Proposed Revision to the Aitkin County ATV Ordinance with the Board. It was suggested to discuss further at the November 10<sup>th</sup> Board Meeting.

**Proposed  
Revision to the  
Aitkin County  
ATV Ordinance**

Commissioner Marcotte joined the Meeting at 9:49 a.m.

Commissioner Marcotte left the Meeting at 10:06 a.m.

Motion by Commissioner Wedel, seconded by Commissioner Niemi and carried, all members voted to adopt resolution – Award Health & Human Service Roof Replacement;

**Resolution  
#20201013-090  
Award Health &  
Human Service  
Roof  
Replacement**

**WHEREAS**, sealed bids were opened for this project at 2:00 p.m. on Wednesday, September 30, 2020 with a total of four bids received, and

**WHEREAS**, Nelson Roofing, Hibbing, MN was the lowest responsible bidder in the amount of \$111,365.00.

**THEREFORE, BE IT RESOLVED**, that Nelson Roofing is awarded Health & Human Service Roof Replacement.

**BE IT FURTHER RESOLVED**, that the chairperson of the Aitkin County Board and the Aitkin County Administrator are hereby authorized and directed to enter into a contract on behalf of Aitkin County with said low bidder upon presentation of proper contract documents.

Jessica Seibert, County Administrator updated the Board on the following:

- Landscaping complete
- Substantial completion being signed today
- Attorney’s moving scheduled for next week using a moving company
- Boardroom is back open for county use
- Jim Bright is working on cleaning out Motor Pool for auction
- Courthouse staff tours will be scheduled when construction is complete
- CARES update

**Administrator  
Updates**


The Board discussed: HRA, Development Achievement Center, Rum 1W1P, Facilities, MN Rural Caucus, East Central Regional Library, Lakes & Pines, Toward Zero Deaths, Aitkin Airport Commission, Historical Society, Health & Human Services, Natural Resources, McGregor Airport Commission.

**Board Discussion**

Motion by Commissioner Wedel seconded by Commissioner Westerlund and carried, all members voting yes to adjourn the meeting at 10:52 a.m. until Tuesday, October 27, 2020 at the Aitkin County Government Center.

**Adjourn**

  
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William Pratt, Board Chair  
Aitkin County Board of Commissioners

  
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Jessica Seibert  
County Administrator